

SICA-USA GRANT GUIDELINES



Introduction:

The Subud International Cultural Association-USA Grant Program is designed to promote the benefits of culture, arts and creativity by assisting Subud members in developing and sharing their individual and organizational cultural endeavors. SICA-USA grant applications are funded through a competitive process during which each application is thoroughly evaluated, with emphasis placed on *projects* that have an inter-cultural nature and operate at the intersection of creativity and spirituality. Currently SICA-USA is not in the position to fund start-up cultural enterprises, nor to provide ongoing operating costs for such enterprises.

Eligibility:

Applications need to fall into one of the following areas of cultural endeavors:

1. Arts and Humanities
2. Music and Performing Arts
3. Writing: plays, screenplays, poetry, novels, short stories, reviews, articles
4. Film and Media Arts
5. Visual Arts and Sculpture
6. Architecture and Design
7. Education and Training
8. Interdisciplinary Arts
9. Crafts and Folk Arts
10. Science and Technology
11. Computer Arts and Graphic Design
12. Culinary Arts, Agriculture and Animal Husbandry

Applicants must be either a 501c3 USA organization, a SICA-USA Sponsored Project, or Individual Subud Member(s) meeting the following eligibility requirements:

1. Their activities or cultural product must be open and available to the general public.
2. Projects with the possibility of reaching out to a broader, more diverse audience than Subud members as currently represented in the USA will be favored.
3. The SICA-USA logo must appear on all promotional materials, book jackets, album covers, flyers, handbills, and programs. Copies of this collateral will need to be furnished with the Final Report once the project has completed.
4. A Final Report must be filed with SICA-USA no more than two months following the completion of the project.
5. SICA-USA Grantees will commit to serve as advocates for the SICA cultural message to both Subud and non-Subud communities in order to build SICA's reputation, to support good-works in the world, and to help with future fundraising for SICA-USA,
6. Individuals must be a Subud member for at least two years.
7. 501c3 Non-Profit Organizations must have been in business at least one year and have an active volunteer board of directors.
8. Applicants must clearly demonstrate the ability to complete the work described in their grant application with the resources and within the time available.
9. A SICA-USA Sponsored Project is defined as a project created by SICA Board Members with the purpose of spreading the idea of cultural/spiritual endeavors and Subud principles to the general public.



Associate Project Application

Project Name:

Contact Person:

Address:

Phone:

Cell phone:

Email:

Information on Your Project:

1. Give an overview of your project **and** a statement of your mission as a cultural entity. (100 words)
2. Describe how your project is connected to Subud; are Subud members involved? (100 words)
3. Describe the non-Subud artists participating in your project, including highlights of their professional backgrounds. (100 words)
4. Describe the activities that will be performed in this project. How will you make your project available to the general public? (100 words)

Project Target Population:

5. What is the target population of your project?
6. How will your project be of benefit to this population?
7. Describe your promotional/publicity outreach to your target audience. (100 words)

Project Funding:

8. What other revenue sources do you have for this project other than SICA USA?
9. What volunteer help, donated materials, and/or in-kind services are expected? Itemize donated time/help at \$25/hr. Please answer this question as a bulleted list.
10. What revenues are expected from sales resulting from your project?
11. Attach a copy of your proposed project budget.

Information on Your Organization:

12. Please give a brief description of your organization, including founding date, years in operation, highlights of past achievements, names and activities of board/committee members.
13. Legal Information: state registry number; IRS tax account #; copies of by-laws and articles of incorporation, if applicable.

Please email this completed form to: fteeters@outlook.com

SICA-USA Grant Program Final Report

Please complete and return within 60 days after COMPLETING your project.

Name or Brief Description of Project:		
Name of Individual/Organization carrying out project:		
Date(s) of project:	Project Contact Person:	
Location of Project:	Phone:	E-mail:
Total number of performances, exhibit or event days, or opportunities for the public to participate:		
Total number of persons participating / attending:		Total number of artists participating:
Total number of CDs, DVDs, publications, etc., created (if applicable):		Ticket/admission price/ cost of CD's
Total SICA Grant Amount: Other funding sources itemized:		\$

Please answer the following. Your responses to these questions help us account for how SICA funds are used to enrich SUBUD USA with arts and culture, and to make a case for additional support in the future.

- **What happened? Please tell us how your project went.**

(Provide a simple but specific description. Did it meet your goals? Were there any surprises?)

- **Who participated? Briefly describe your audience.**

(For example, what age range, were people from any particular ethnic background or other interest groups present)

- **Will you repeat this event or opportunity? Explain why or why not?**

- **Share a story or remarks from anyone involved in your project** (audience, participants, volunteers, or others).

- **Other comments:**

ADDITIONAL ENCLOSURES:

One piece of promotional material showing required SICA-USA logo and acknowledgement.

3-6 photos (electronic images preferred) with photographer's name & release forms for posting on the SICA website.

<p>RETURN final report to: fteeters@outlook.com</p>

Questions? Contact: Fayra Teeters 503-254-5104
SICA-USA Grant Liaison